



Rural Communities- Project and Training Coordinator

The Calgary Sexual Health Centre is a community-based organization that provides access to non-judgmental sexual and reproductive health services and supports across the lifespan. This position will be responsible for coordinating and delivering training to service providers in small urban and rural communities that border Calgary. This training will include topics which will increase service providers comfort and skills to integrate sexuality and sexual health into their practice with clients. This position is a 20-month contract, ending December 2018, with the possibility of extension. This position reports directly to the Training Centre Manager.

Key responsibilities will include but are not limited to the following:

- Create and execute a project plan which will identify communities, stakeholders, and potential partners to provide training to.
- Work with communities to determine needs and priorities and create a training plan and connect them with other CSHC programs which may be of interest.
- Deliver a variety of training centre offerings to organizations and service providers in small urban and rural communities outside of Calgary.
- Engage in curriculum design and modify training centre offerings to meet the needs of the workshop participants.
- Participate in community development activities to build program profile and maintain relationships with key community stakeholders.
- Establish and maintain positive working relationships with community partners.
- Provide input on and complete program evaluations.
- Engage in continuous program improvement.
- Participate in agency and community collaborations, initiatives, and activities as needed.
- Participate in regular performance planning and review.

- **Desired qualifications include:**
- A combination of relevant experiences and/or related educational backgrounds.
- Community Development experience is a must.
- An understanding of adult learning theory is an asset.
- Experience with program design, research and curriculum development considered an asset.
- Proven group facilitation experience is a must.
- Ability and comfort working with diverse populations.
- Knowledge of and comfort with sexuality and sexual health.
- Pro-choice philosophy.
- Commitment to anti oppressive practices.
- Ability to build and maintain relationships with community partners.
- Ability to work effectively in fast-paced team environment.
- Excellent organization and time management skills.
- Must have access to a reliable vehicle and be able to work flexible hours.

This position is 35 hours/week and includes evening and weekend work. We offer a competitive salary, fully paid benefits, a generous vacation plan and an excellent work environment.

We have a commitment to employment equity and encourage candidates from diverse backgrounds, abilities, and experiences to apply. It is our intent to have a workplace that reflects the diversity of Calgary's communities.

Please forward cover letter and resume to:

Hiring Committee

c/o: Becky Van Tassel

bvantassel@calgarysexualhealth.ca

No phone calls please. **This position will remain posted until May 1st or until a suitable candidate is found.** Thank you for your interest, only those selected for interviews will be contacted. Applicants must be available for an in-person interview.